



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

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| 1.Name of the Institution | Pemraj Sarda College |
| • Name of the Head of the institution | Dr. Maheshwari Virsing Gavit |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 02412421433 |
| • Mobile no | 9822414202 |
| • Registered e-mail | sardacollege2000@yahoo.com |
| • Alternate e-mail | mvgavit@yahoo.com |
| • Address | Post Box No. 50, Borkarnagar, Ahmednagar. |
| • City/Town | Ahmednagar. |
| • State/UT | Maharashtra |
| • Pin Code | 414001 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |

| • Financial Status | Grants-in aid | | | | | | | | | | | | | | | | |
|--|---|------|-----------------------|---------------|-------------|-------|-------|------|-----------------------|---------------|-------------|---------|---|------|------|------------|------------|
| • Name of the Affiliating University | Savitribai Phule Pune University | | | | | | | | | | | | | | | | |
| • Name of the IQAC Coordinator | Dr. Jyoti Papa Bidlan | | | | | | | | | | | | | | | | |
| • Phone No. | 02142431337 | | | | | | | | | | | | | | | | |
| • Alternate phone No. | 02412421433 | | | | | | | | | | | | | | | | |
| • Mobile | 7276206635 | | | | | | | | | | | | | | | | |
| • IQAC e-mail address | iqac.psc@gmail.com | | | | | | | | | | | | | | | | |
| • Alternate Email address | jyotibidlan@gmail.com | | | | | | | | | | | | | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://sardacollege.org/wp-content/uploads/2024/02/AQAR-2021-22.pdf | | | | | | | | | | | | | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | | | | | | | | | | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://sardacollege.org/wp-content/uploads/2024/02/Academic-Year-2022-23.pdf | | | | | | | | | | | | | | | | |
| 5.Accreditation Details | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 3</td> <td>A</td> <td>3.02</td> <td>2012</td> <td>23/03/2013</td> <td>22/03/2018</td> </tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to | Cycle 3 | A | 3.02 | 2012 | 23/03/2013 | 22/03/2018 |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to | | | | | | | | | | | | |
| Cycle 3 | A | 3.02 | 2012 | 23/03/2013 | 22/03/2018 | | | | | | | | | | | | |
| 6.Date of Establishment of IQAC | 25/01/2004 | | | | | | | | | | | | | | | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|-------------------------|------------------|-----------------------------|--------------|
| Institution | Salary grant | State Government | 2022 | 10,58,06,143 |
| Institution | National Service Scheme | SPPU | 2022 | 1,93,898 |
| Institution | Scholarship | State Government | 2022 | 30,89,339 |
| Institution | Earn and Learn | SPPU | 2022 | 2,57,175 |

| | |
|---|------------|
| 8. Whether composition of IQAC as per latest NAAC guidelines | Yes |
|---|------------|

| | |
|---|---------------------------|
| <ul style="list-style-type: none"> • Upload latest notification of formation of IQAC | View File |
|---|---------------------------|

| | |
|--|----------|
| 9.No. of IQAC meetings held during the year | 4 |
|--|----------|

| | |
|--|------------|
| <ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
|--|------------|

| | |
|--|------------------|
| <ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
|--|------------------|

| | |
|--|-----------|
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
|--|-----------|

| | |
|--|--|
| <ul style="list-style-type: none"> • If yes, mention the amount | |
|--|--|

| |
|--|
| 11. Significant contributions made by IQAC during the current year (maximum five bullets) |
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| 1. Annual planning of the Curricular and Cocurricular Activities |
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|---|
| 2. Assessment of the proposals of teachers for Career Advancement Scheme |
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|---|
| 3. Timely submission of the Annual Report to the affiliating |
|---|

university (SPPU)

4. Awareness creation about the National Education Policy 2020 and its impending impact on higher education

5. Awareness raising about Intellectual Property Rights (IPR) and patent filing

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|---|---|
| To draft a comprehensive Academic Calendar and execute it in the institution for Quality Sustenance. | The Academic Calendar was prepared and measures were taken to implement it against unforeseen circumstances.. |
| To upgrade the institutional infrastructure to meet the present-day challenges.. | Measures were taken to upgrade the institutional infrastructure in view of the changing times. |
| To devise a methodology to evaluate the academic performance of all teachers. | The Yearly API forms submitted by all teachers were assessed. |
| To track the qualitative and quantitative growth of various departments. | The overall growth and development of the departments was tracked through their Annual Reports. |
| To submit the Annual Report (2021-22) to the Savitribai Phule Pune University within stipulated time. | The Annual Report was submitted to the University in time. |

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|-------------------------------------|--------------------|
| College Development Committee (CDC) | 01/12/2022 |

14. Whether institutional data submitted to AISHE

| | |
|------|--------------------|
| Year | Date of Submission |
| 2022 | 24/12/2022 |

15. Multidisciplinary / interdisciplinary

The institution adheres to the university framed syllabus laid down from time to time. At present, it does not allow for multidisciplinary or interdisciplinary mode of education. With the advent of NEP 2020, it is expected that this facility will be available to the students from the next academic year.

16. Academic bank of credits (ABC):

In view of the Multiple Entry - Multiple Exit principle envisaged in the New Education Policy 2020, Savitribai Phule Pune University has recently made it mandatory for the students to create an ABC ID which will be used for their future reference. Accordingly, our institution is taking the efforts to guide and motivate the students to open their accounts prior to examination form-filling. Very soon, each student will have his/her own unique ID and his/her credits will be safe in the Digi Locker.

17. Skill development:

The institution strongly believes that both hard and soft skills are essential for the futuristic growth of the students. The Commerce and Science programmes taught in the college lay emphasis on the development of hard skills. Practical and hands-on training provided to the learners helps build confidence in them. The following soft skills are taught to the students through many curricular as well as co-curricular and extracurricular activities: Goal Setting Leadership Skills Positive Attitude Self Confidence Communication Skills Group Discussion Presentations Skills Decision Making Self-Awareness Stress Management Conflict Resolution Public Speaking Interpersonal & Teamwork Skills Time Management During classroom teaching, the learners perform either or all of the following: Role Playing Delivering a short Speech on the self-chosen topic Making Presentation on the given topic Participating in a Group Discussion Accomplishing a task set for a team Objectives - 1. Improve personal accountability 2. Enhance the degree of collaboration 3. Learn the art of interpersonal negotiation 4. Know how to resolve conflict 5. Develop adaptability and flexibility 6. Get training in refining communication skills 7. Cultivate creative thinking 8. Speak in an assertive way 9. Learn team management, stress management and time management 10. Increase self-confidence by improvement in body language

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Being an affiliated institution, our college has limited choice and freedom to frame courses. Indian languages like Hindi and Marathi are taught as optional papers at the undergraduate level. Marathi, the mothertongue of Maharashtra, is taught even at the postgraduate level. In addition, there is a Research Centre for persuance of Doctoral Degree (PhD) in the college. The curriculum framed by Savitribai Phule Pune University offers considerable exposure to the acquisition of Indian Knowledge System. For instance, Bharat Muni's Natyashastra is introduced to the students of M A (English). They are also acquainte to the Indian aesthetics through Rasa Theory. The homepage of the institutional website displays the link to the SWAYAM portal. The students are advised to benefit from the various online courses offered by the Government of India free of cost.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution offers Outcome Based Education (OBE) both at the undergraduate and postgraduate levels. It is committed to empower the graduate attributes of the learners "that help strengthen one's abilities for widening current knowledge base and skills, gaining new knowledge and skills, undertaking future studies, performing well in a chosen career and playing a constructive role as a responsible citizen in the society" (UGC's book on Learning Outcome-based Curriculum Framework for Undergraduate Education, released in January, 2020).

20.Distance education/online education:

1. Online Teaching During the unpredictable circumstances arising due tothe Corona pandemic, the IQAC decided to maintain the record of Online Teaching. The Heads of Departments were instructed to plan their departmental strategy in consultation with their colleagues. Teachers were suggested to use student-friendly platforms like Google Meet and Zoom to interact with the students. Separate WhatsApp groups were created on the basis of Course/Class/Medium. Most of the teachers used PPTs for the convenience of comprehension. Google Classrooms were formed at the Department levels to post the E Resources, Study Material and Assignments. As a part of E Content development, a few teachers started their YouTube channels to post educational videos. 2. Online Evaluation To comply with the SOP laid down by the Government and the University, the IQAC resolved to carry out the students' internal evaluation on online mode. Multiple Choice Question (MCQ) Pattern was finalised. The Exam Department framed stream-wise timetables. Students were informed about the

nature of evaluation. The teachers were advised to use student-friendly modes of evaluation such as Google Forms, Survey Heart, and Testmoz. The presentations as well as practical examinations of the Science subjects were also held online, through Google Meet.
Distance education: SWAYAM

Extended Profile

1.Programme

| | |
|--|-----|
| 1.1 | 510 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|------|
| 2.1 | 2353 |
| Number of students during the year | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|--|------|
| 2.2 | 1290 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-----|
| 2.3 | 465 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

| | |
|-----|----|
| 3.1 | 27 |
|-----|----|

| Number of full time teachers during the year | | |
|---|---------------------------|--|
| File Description | Documents | |
| Data Template | View File | |
| 3.2 | 0 | |
| Number of sanctioned posts during the year | | |
| File Description | Documents | |
| Data Template | View File | |
| 4.Institution | | |
| 4.1 | 30 | |
| Total number of Classrooms and Seminar halls | | |
| 4.2 | 7585751 | |
| Total expenditure excluding salary during the year (INR in lakhs) | | |
| 4.3 | 121 | |
| Total number of computers on campus for academic purposes | | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The IQAC prepared the tentative academic calendar for AY 2022-23 as per the then regulations set by the SPPU in consultation with the Principal and departmental heads. The academic year begun with the process of admissions wherein the admission committees were set up for the proper guidance of the students. The timetabling committees prepared the timetables. The previous year's were analyzed by the departments and the performance analysis was conveyed to the IQAC. Google class-rooms, you-tube videos, ppts for certain topics enriched the learning experience in a greater way. The whatsapp groups along with the google classrooms were used as platforms for the students' interactions with the teachers. The questionnaires were mainly supplied to the students to give a rigorous practice to important topics. Students' continuous evaluation was done through

internal exams, orals, seminars and surprise tests using quizzory, testmoz, google forms etc. Students were also given assignments frequently. Staff participated in the paper setting process. Students completed their respective projects. Lastly feedback on curriculum was collected from students, parents, alumni, and employers. It was analysed in the IQAC and discussed with the departments.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://sardacollege.org/wp-content/uploads/2024/02/Students-Satisfaction-Survey-.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar takes care of all the activities in the college along with the conduct of internal evaluation although all the departments are given liberty for using appropriate methods of evaluation. The programmes run in the college are all based on choice based credit system and adhere continuous internal evaluation. The projects, practicals, ppt presentations used for teaching. Due to health and other issues if few students could not attempt the tests in scheduled time, they were allowed to reappear for the rescheduled exams. In the year 2022-23 both the odd and even semester exams were conducted physically in the college. For internal evaluations it was then possible to have presentation sessions, orals, group activities, assignments, seminars. The earn and learn scheme was implemented as per the government guidelines. Career guidance lectures were organized departmentwise. A special lecture was conducted on anti-ragging and sexual awareness. Students were given demonstrations on how to register complaints, if there are any. On the occasion of 'Azadi ka Amrut Mahostav' the College organised awareness program on Intellectual Property Rights.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://sardacollege.org/wp-content/uploads/2024/02/Career-Counselling-by-Ajay-Chavhan-Germany-2.pdf |

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

44

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum of Commerce department at M.Com-Sem-I titled as 'Business Ethics and Professional Values' , tries to raise the students' general awareness on the ethical dilemmas at work place. It presents the concept of Corporate Social Responsibility and explore its relevance to ethical obligations and ethical ideals present in the relationship between employers and employees. The course enables student to develop their own considered judgment about issues in Business Ethics. Political Science subject at SYBA and TYBA have a unit on 'Feminism' that emphasized on Gender and Gender equality. The emphasis is given on human values throughout the courses under UG and PG. The languages Marathi, Hindi and English also have prose and poetry focussing on human values, gender and environment. The Microbiology subject has special touch to environmental issues. The students of second years of all the programs have to complete a project on Environment preservation and related issues. This course is mandatory for all programs. Thus the institution integrates the crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

155

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | http://sardacollege.org/wp-content/uploads/2024/02/Student-Feedback-Analysi-22-23.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| URL for feedback report | Nil |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2353

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1290

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admission, the statements of the marks of the admitted students are analysed in order to find out their weak and strong areas. Interaction in the class serves as a tool to detect this speed. Each teacher is allotted a specific number of students for mentoring. The purpose of these sessions is to establish a rapport with them and to check the overall improvement of the students. Counseling Sessions are conducted by the college with the aim of understanding the learning levels of the students. Students are encouraged to participate in various competitions according to their interests. Remedial classes are arranged to boost the confidence of the slow learners and improve their performance. The content is carefully designed keeping in view the capacity, requirements, educational, and experience levels of the students. Audio-visual aids are used to provide a unique experience to slow learners while grasping the content. To generate interest and confidence in slow learners, stress is laid on the effective use of art, music, and drama. To cater to the hunger for knowledge among the advanced learners, a hyperlink titled UGC E Resources is displayed on the homepage of our institutional website. SWAYAM Courseslink is also displayed at the same place.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2353 | 25 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various teaching methods are employed in the class, keeping the learner at the focal point. Role playing is practiced to enhance communicative competence as a part of experiential and participatory learning. Interactive teaching helps to solve the students' problems. Subject-related films are screened; PPTs and 'You Tube' clips are shown. Students prepare case studies, research projects, and field assignments. Role-playing helps to understand the role of business executives and the skills required to execute such a role. Over and above the university's prescribed syllabus, certain activities are carried out in order to increase the students' employability. These activities include courses emphasising Communicative English, Communication Skills, Presentation Skills, Soft Skills, Group Discussion skills, interviews, etiquette, etc. Problem-solving methods are employed both at individual and group levels. Remedial coaching is provided to students for subjects like English, mathematics, chemistry, and accounting where their percentage of passing is quite low. As a part of experiential as well as participative learning, students are asked to make presentations, followed by question-and-answer sessions. The institutional repository (IR) of the institution is available on its website. It is a rich collection of study material and useful resources in the form of PowerPoint presentations prepared by the staff.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The student is kept at the centre of the lesson through the use of a variety of teaching techniques. In immersive and participatory learning, role playing is used to improve communication abilities. The issues of the pupils are resolved through interactive

instruction. Films about the subject are played, along with PPTs and YouTube snippets. Case studies, research projects, and field assignments are all prepared by students. Role-playing exercises aid in comprehending the duties of business leaders and the abilities necessary to carry them out. Some activities are carried out outside of the university-mandated curriculum to improve the students' employability. Courses stressing communicative English, communication skills, presentation skills, soft skills, group discussion skills, interviews, etiquette, etc. are some of these activities. Methods for addressing problems are used in both individual and group settings. Students that have a low passing rate in disciplines like English, mathematics, chemistry, and accounting are given remedial tutoring. On the institution's website, you may access the Institutional Repository (IR). It is a comprehensive collection of educational materials and practical tools in the form of staff-prepared PowerPoint presentations. The use of projectors by teachers to provide multimedia information and images and to encourage group activities has shown to be beneficial

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

573

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of students is transparent, and continuous assessment is carried out semester-wise for CBCS pattern courses (2019 Evaluation Pattern). Assessment of students is done as prescribed by S. P. Pune University directives through regular term-end exams, repeater term end exams, practical exams, class tests, presentations, assignments, etc. Our college maintains an academic calendar for every academic year, which consists of plans for internal assessment. Written exams, class tests, presentations, quizzes, group discussions, etc. are methods of assessment for CBCS courses like MCom and FY (2019 PATTERN), which come under concurrent evaluation. Evaluation schedules are discussed and finalised in department meetings, although every faculty member has the liberty to decide their internal assessment activities. The same is communicated to students through timetables and schedules well in advance. Department-wise, internal assessment and transparency are maintained at all times. In the event that some of the students fail or get very low marks in the internal evaluation, they are given a chance to improve their grade / score by receiving additional assignments, tutorials, or a re-examination. This ensures robustness in the internal assessment of students. Thus, the institute has a proper and objective mechanism to ensure that the internal assessment is transparent and robust in terms of frequency and variety.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Usual grievances of students before the examination are non-receipt of hall-ticket required to give examinations or wrong entries in hall tickets, etc. In either case, grievances are communicated to the University Examination Section and resolved at the earliest. In certain instances, technical errors in question papers are rectified during the examination itself upon receiving them from the examination section or the Chairman of Paper Setters. Resolution of grievances is time bound and increases the efficiency of the examination system. After Results: If a student has a grievance regarding marks received in particular courses, s/he has the right to apply for revaluation and reassessment of papers. The institute collects the revaluation and reassessment application form and forwards it to the university for necessary action. In cases of

evaluation, marks given on paper are rechecked and totaled. During re-assessment, the paper is re-checked thoroughly. In both cases, changes are communicated to students within the given time frame.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programme and course outcomes help the students learn the basic concepts and understand the fundamentals of the subjects that they apply to in their graduation and post-graduation programmes at all faculties. The available courses encourage the students to study diverse ideologies, their roots, and the guiding concepts behind them. The POs, COs, and PSOs are created so that students from all backgrounds may study in a thorough manner. The procedure was continually scrutinised, and IQAC ultimately gave its approval. Communication and display mechanisms: All stakeholders can view POs, PSOs, and COs on the institutes' website. The department head, senior faculty, and department faculty reviewed the amended PSOs and POs and provided their analyses and opinions.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://sardacollege.org/wp-content/uploads/2024/02/UG-PG-Programme-Outcomes.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme and course outcomes help the students learn the basic concepts and understand the fundamentals of the subjects that they apply to in their graduation and post-graduation programmes at all faculties. The students learn the skill of interpreting, analysing, classifying, and applying the class learnings in the most effective practical mode. The courses offered make the students learn about various ideologies, their origins, and the principles on which they

are based. The POs, COs, and PSOs are designed in such a way that there is 360 degree comprehensive learning for students of varied backgrounds. The process was continuously monitored and finally approved by IQAC. Mechanisms of communication and display: POs, PSOs, and COs are displayed for all stakeholders at the following locations: Institutes' website. The head of the department, senior faculty, and department faculty analysed and expressed their opinions on the revised PSOs and POs. The main motto behind this is knowledge learning, skill learning, and value learning.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

465

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sardacollege.org/wp-content/uploads/2024/02/Students-Satisfaction-Survey-.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects /

endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

12

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An 'Academic Research Committee (ARC)' is formed in the college. A central library and the departmental infrastructure provided supports the ambience of research. The central library provides facilities for online resources like the Infilbnet subscription and DELNET, NLIST databases that make available resources such as journals and e-books. Such supportive measures have resulted in a sizeable number of publications in peer-reviewed journals and UGC care journals. In addition to that, the well-defined performance appraisal system of the university assists quality teaching, research and administrative skills. We also have students participating in competitions like Avishkar Research Project organised by the Savitribai Phule Pune University which encourage the spirit of research. The institute encourages faculties to submit the proposals to various government and non-governmental funding agencies . We benefit from the well-defined research promotion policy in place comprising of shortterm projects, completion of PhDs, publishing research findings in quality journals, etc. The two departments which have doctoral research centres granted by the university play a major role in maintaining the environment of research in the institute. These centres receive good response by emerging researchers as their number of admissions every year show. They organise workshops on Research Methodology, and on academic writings.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

06

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community by the college for sensitizing students to social issues, and for their holistic development. As part of these extension activities, cadets of Pemraj Sarda College, Ahmednagar planted around 700 saplings near Ahmednagar Fort. Sixty NCC cadets took part in the endeavour. NCC of Pemraj Sarda College organized Tiranga Cycle Rally on 10th August 2022. The aim of the rally was to celebrate Azadi Ka Amrit Mahostav. The rally not only inculcated spirit of patriotism among cadets but also it encouraged to reflect on Indian freedom movement. The NCC unit also organised Bicycle Rally from the College to Salabat Khan's Tomb (Chandbibi Mahal) on 29th Nov 2022. The aim of the rally was to spread awareness among cadets about the benefits of cycling as vehicle to protect environment. These activities encouraged student participation in the activities organised in general through out other curricular and co-curricular activities also. This was the impact of that we observed.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

630

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response - The college has augmented its Infrastructure with green campus spread over an area of 8093.71 sq mt. & total built up area of campus is 66,85,07.77 sq mt viz; includemain building with administrative block,adequate classrooms,departments,central library, reading room, science laboratories,computing equipments,research centres, staff rooms,IQAC,NCC,NSS Training and

placement office, restrooms, conference hall, seminar hall, girls hostel, guest house, ramps for the physically challenged students. The college has 30 classrooms to conduct regular classes as well as used for conducting remedial coaching, certificate courses, mentoring sessions, departmental meeting, various competitions, annual and semester examinations, book exhibitions, soft skill training programme for the school children and competitive exam centre. All the laboratories have fully equipped with advanced equipments in order to meet their own requirements for carrying out academic and research works. The college has 127 computers (with internet facility), OHP LCD projectors & printers to each department for effective ICT enabled teaching and learning. All the departments and computer labs are connected with 100 mbps bandwidth. College has made available advanced language laboratory with interactive language lab software. The girls hostel is provided with mess, pure drinking water, washrooms, solar hot water system, UPS, daily newspaper, film club & reading hall.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sardacollege.org/wp-content/uploads/2024/02/Smart-Classrooms-Seminar-Halls.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response - The Department of physical education and sports was established in 1962 with excellent sports facilities and fully equipped gym khana, fitness zone to develop their skills and be mentally and physically fit along with academics. The college has maintained playground for cricket, football, kho kho, volley ball, handball, one basket ball court. The college has established gymnasium hall and separate gym facility in the premises of girls hostel. The sports department has a yoga centre with a built up area of 1800 sq. ft. Indoor games facilities like table tennis, chess, carom, boxing, power lifting, fitness bicycle. College has multipurpose hall for cultural programmes, debates, elocution competitions, quiz competitions, exhibitions, etc. In college campus open stage facility is used for the celebrations of Independence day, Republic day and organization of annual social gathering and prize distribution ceremony etc. Open stage in the premises of girls hostel is used to celebrate hostel day, Ganesh festival and Organization of various cultural activities. An audio-visual hall is

provided for screening motivational films through film club for students. Students are given training in all sports games to take part in inter collegiate, inter zonal, inter university, state, national and international level competition.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sardacollege.org/wp-content/uploads/2024/03/Sports-Facilities.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sardacollege.org/wp-content/uploads/2024/02/Smart-Classrooms-Seminar-Halls.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7,04,475

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response: Yes

Library is fully automated by using integrated library management system known as SOUL 2.0 Software, designed and developed by the INFLIBNET Centre, Gandhinagar, Ahmedabad, Gujrat. It is a user-friendly software developed to work under client -server environment. The modules covered in SOUL 2.0 software are Acquisition, Circulation, Serials Control, OPAC and Administration. The salient features of this software are member information issue , return, book reservation, minimal data entry, stock verification, write-off, lost and paid, data base backup, bar code support and online help.

Name of the ILMS Software

Nature of automation

(fully or partially)

Version

Year of automation

SOUL 2.0

Fully

2.0

2017

DSpace Digital Library Software

Fully

6.3

2022

User Tracking System

Fully

3.0

2022

The details of PC's are as follows:

Sr. No.

Particulars of Work

Number of PC's

1

Thinkserver TS 150

01

2

Library Web OPAC for Readers

01

3

Circulation of Books

04

4

Administrative work

03

5

Knowledge resource centre for using database

10

6

DSpace as a digital repository for our library

01

7

User tracking system

01

Total PC's

21

The present library collection is 55695 books, 09 national and international journals, 3345 back issue journals bound volumes, CD/DVDs/Video cassettes 446 and other library resources. Issue, return of books has been done by SOUL 2.0 software and Web OPAC facility is provided to users.

Library is having independent website. Its URL is <https://psclibrary1962.wixsite.com/sardacollegelibrary>.

File description:

- Upload any additional information pdf 4.2.1
- <https://psclibrary1962.wixsite.com/sardacollegelibrary>

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://psclibrary1962.wixsite.com/sardacollegelibrary |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7,05,346.50

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded its IT facilities including the internet connection bandwidth from 50 Mbps to 100 Mbps with a campus Wi-Fi facility, updated its IT facilities with increasing the number of computers, printers, scanners ,interactive LCD projectors, Xerox machines, online admission process, dynamic website, and various

software's. The teaching and learning process is enhanced through incorporating ICT tools and e-resources such as DELNET, INFLIBNET, online courses, CD's and Video lectures. The students, teachers and non-teaching staff are also encouraged to use various academic and administrative software's such as Vridhhi, Latex and Skylab etc. IT facilities Wi-Fi with the date of updation & nature of updation.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

121

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

36,42,346

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The administrative authorities carries out overall supervision for smooth functioning of college campus viz; includes proper availability of black boards, lighting and furniture in classrooms & invarious laboratories, departments etc. are taken care by these committees. Maintenance work like washrooms cleaning, plumbing, RO water facilities, water tanks, electric work, computer labs, equipments, furniture's, fire extinguishers, botanical garden etc are maintained on daily basis through contract services. NSS & NCC students helps in maintaining and cleaning of college campus. Each departmental laboratory is having lab assistant and lab attendant. Library committee takes care of the library matters and smooth functioning. Sports committee has responsibility of the creation and maintenance of sports facilities. The college has signed following contracts for maintaining and utilizing physical facilities:

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

303

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

C. 2 of the above

| File Description | Documents |
|---|---------------------------|
| Link to Institutional website | Nil |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

524

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

524

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

09

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

90

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year the formation of the student council is done as per the specified format of the SPPU's guidelines. Usually, the class toppers are appointed as the class representative [CR] of that respective class. Most of the time girl students are toppers there is no bias regarding gender. However, since the pandemic the student council has not been formed. The SPPU is planning to change the formation of student council. Till now they have not yet issued new guidelines, so this student council was not formed this year.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association - 2022-23

28-04-2023

The alumni association of Pemraj Sarda College Ahmednagar organized a meet on Sunday, 23 of April in 2023. It was a grand success to have 700 past students around the campus. The event was inaugurated in the hands Mr. Makarand Kulkarni. He said the past students must form a forum to help the society. The prestigious alumni, former MLA, Mr. Bhanudas Murkute also visited the meet. The actress Mrs. Pallavi Vyavhare also attended the meet apart from her busy schedule.

The President of HSM Shirish Modak, Chairman Adv. Anant Phadnis, Secretary Mr. Sanjay Jashi, Chairman of Junior college Committee Mr. Sumatilal Kothari, Advisor Mr. Ajit Bora, Mrs. Jyoti Kulkarni participated in the event. The Principal Dr. Maheshwari Gavit, vice Principal Prof Milind Deshpande, Registrar Mr. Ashok Aseri, the chairman of the Alumni Association Committee Dr. Suprabha Kulkarni, the members Dr. Prof. Madhuri Dixit, Prof. Chanchal Mattu, Prof. Manisha Kapare, Prof. Nandlal Gayke, Prof. Shubham Garje, took efforts for the best conduct of the event. Prof. Aparna Naik and Prof. Pratik Mahajan anchored the event and Prof. Aparna Dharmadhikari proposed vote of thanks.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

- 'True Learning Leads to Liberation!'

(True Learning Leads to Liberation!)

The college envisages the future of the nation in the enlightenment and empowerment of the youths from the weaker sections of the society. Their holistic progress is the ultimate goal of this institution. The fact worth mention is that the percentage of the students from the "drown-trodden" communities (SC, ST, and VJNT) is around 15% while that of the female students is nearly 40%.

Mission:

- 'Arise, awake, and stop not till the goal is reached!'

(Arise, awake, and stop not till the goal is reached!)

The shlok is a call for propagation of the message of peace and blessings. "Awake" denotes the awakening of one's real nature and the consequent ushering in of prosperity. "Arise" is a passionate call for national awakening to obtain political freedom for the country from colonialism, and to not to "stop" until the "goal" is achieved. This is essential in the social, economic, and political

fields.

Pemraj Sarda College is committed to its mission and is marching towards its accomplishment. The college has taken strenuous efforts to awaken the students, to make them aware of their aim in life and has motivated them not to halt till their aim is achieved

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://sardacollege.org/wp-content/uploads/2024/02/Vision-Mission.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Central Assessment Programme (CAP) for UG and PG

The University Examinations (April/ May, 2023) were delayed due to the extended schedule in the previous years, owing to the Corona pandemic. In order to declare their results within time and begin the new academic year immediately thereafter, Savitribai Phule Pune University decentralised the assessment of both UG and PG programmes at the district levels. Our institution was given the responsibility to execute the CAP for B Sc programme. Simultaneously, we had to carry out the assessment of first and second year UG programmes taught in the college.

The Principal, in consultation with the teaching and non-teaching staff, carefully chalked out the time-bound strategy of the CAP. Two committees, headed by the College Examination Officer and CAP Deputy Director, were constituted. The Vice Principal, Registrar and Librarian reinforced them. Letters of Appointments were issued online to the Examiners and Moderators from HEIs across the district. Adequate infrastructural set-up and technological assistance was provided to the participants thanks to the consent and cooperation of the Management. There was continuous follow up and meticulous monitoring at different levels to ensure the quality and confidentiality of the work. This mutual trust and teamwork worked wonders.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Activity: Successful Induction of Certificate Courses in German and Japanese

The Perspective Plan of Pemraj Sarda College includes the following:

- Qualitative and Quantitative Growth:

The institution is committed to attain qualitative as well as quantitative growth by way of induction of new courses in tune with the job market. Following is one of the means to realise this goal stated therein:

“Induction of new courses imparting skill development, vocational training and entrepreneurship building”

As a step towards its fulfilment, Certificate Courses of two months’ duration were initiated in the institution. These Courses were introduced in Collaboration with Tokyo Institute and Deutsch Academy. The admissions to these programmes started in the academic year, 2022-23. They received a decent response.

Another goal statement that finds its place in the Perspective Plan is:

- Strengthening and Expansion of Existing Infrastructure:

We are looking forward to significant strengthening, expansion and enhancement of existing infrastructure as well as Student Support Services in the years to come. For this, the institution seeks help of government funding agencies such as UGC, University, and RUSA along with alumni and well-wishers.

Consequently, our institution successfully applied for a funding of Rs. 5, 79, 05, 200 under the PM-USHA 2.0 Scheme.

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College adheres to an established Code of Conduct for all stakeholders as under:

- The Governing Council of Hind Seva Mandal plays a vital role in the development of Pemraj Sarda College.
- The Chairman of the Mandal also acts as the Chairperson of the Senior College Committee.
- The College Development Committee (CDC) is the apex body of in the college headed by the Chairman. The Principal of the college is the Member Secretary of this Committee. The Committee comprises of elected representatives from the teaching and non-teaching staff along with the IQAC Coordinator.
- The CDC looks after the smooth functioning of the college and follows the rules and regulations of the UGC, State Govt., and University.
- The Principal is appointed by the Management as per UGC norms and is approved by Savitribai Phule Pune University for five years' tenure.
- Principal is the full time academic and administrative officer of the college.He supervises the curricular/co-curricular/extra-curricular activities in the college.
- The Vice Principal assists the Principal.
- The Heads of the Departments monitor the Departmental activities.
- Librarian and the Director of Physical Education are assigned with co-curricular and extra-curricular activities.

- The Coordinators of various Committees and NCCC/NSS officers carry out their responsibilities.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sardacollege.org/adminstration/ |
| Link to Organogram of the institution webpage | https://sardacollege.org/wp-content/uploads/2024/02/Organogram.pdf |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are different welfare measures available for teaching and non-teaching staff at the institutional level. The Hind Seva Mandal's Employees' Cooperative Credit Society comprises of the teaching and non-teaching staff of Pemraj Sarda College. This Society provides short term, medium term as well as long term loans to the employees. In addition, emergency loans and educational loans are also offered to the members. The Society runs MSKUS (Writing off the Outstanding Loan of the Deceased Member) Scheme, which has been a great relief and support to the members' families. After approval, the employees are benefitted from the General Provident Fund. They can opt for Public Provident Fund on their own. The amount of monthly premiums of the life insurance of the employees is directly deducted from

their salary and transferred to the concerned agencies (like LIC), if the employee chooses this option. Most importantly, emergency medical help is provided to every employee, on review of the situation. The parent institution, Hind Seva Mandal, also extends generous help of every kind, whenever asked for. As a part of the welfare initiative, the wards of the staff are admitted to the college at a nominal amount, waiving off his/her entire tuition fees.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC's contribution in the teaching and learning process is mainly concerned with the preparation and execution of the Academic Calendar. This calendar is prepared at the beginning of every academic year. It is inclusive and comprehensive. The heads of all departments are advised to prepare their departmental plans in accordance with the Academic Calendar. From time to time, the IQAC

monitors the teaching process and learning process through formal/informal interaction with teachers as well as students.

The IQAC evaluates every teacher's Annual Performance Indicator (API) form at the end of academic year. This form has been designed by the University in tune to the UGC Regulations and Amendments implemented from time to time. At this juncture, the teacher is required to present supporting documents as proof to the curricular/co-curricular/extra-curricular contribution extended by him/her. Wherever necessary, s/he is instructed to make certain changes in the method of teaching by applying relevant ICT for effective transmission of knowledge and information.

The performance of the non-teaching staff is monitored by the Principal, in assistance with the Vice Principal and Registrar. Every year, a Confidential Report of each non-teaching employee is generated. It includes objective evaluation of his/her performance throughout the year.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external financial audits were carried out during the year for settling audit objections.

Internal Audit:

The Management Body of Hind Seva Mandal have appointed M/s. A. S. Gurjar & Co. as Internal Auditor. They are responsible to carry out the regular audit of Pemraj Sarda College. The Internal auditors examine each financial activity thoroughly and suggest proper actions for corrections, if there are any. The Principal takes action as per the suggestions given by the auditor. The Books of Accounts and Vouchers and other statements are examined yearly. The same practice was followed in the year 2022-23.

External Audit:

The External Audit is periodically conducted as per the suitability of the Joint Director of Education, Government Auditor and the Office of Auditor General, Bombay. The audit of Karmaveer Bhaurao Patil Earn and Learn Scheme, National Service Scheme and other schemes run by the Board of Student Development is done by the External Auditor appointed by Savitribai Phule Pune University. For this purpose, the University organises District Level Camps every year. The Audit of these schemes for the financial/ academic year 2022-23 was done successfully as per set procedure specified by the respective authorities from time to time.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Generation:

Tuition Fees: The College follows the regulations of Savitribai Phule Pune University with respect to the tuition fees.

Funding Agencies:

The Research Committee encourages staff members to apply for funds under various Research Projects.

NSS, NCC, and Board of Students' Development send proposals to obtain funds from the University.

Maintenance of Accounts:

Separate accounts for aided and unaided courses are maintained by the office.

Resource Utilization:

Heads of Departments apply to the Principal for funds to carry out the departmental activities.

Salary: The salary of staff appointed for non-grant courses is disbursed through the funds generated from such courses.

Augmentation of Infrastructure: Provisions for infrastructural development are made by the parent institution.

Centralized Purchase: Purchase Committee asks for requirements from all the departments, negotiates with sellers and dealers, and makes due recommendations.

Repairs and Maintenance: The College follows a time-tested policy for recurring repairs and maintenance.

Library Expenditures: Library is upgraded from time to time. Addition of text and reference books is done in tune with the curriculum.

Laboratory Expenses: Purchase Committee orders Consumables and Equipment based on requirement.

Co-Curricular and Extra-Curricular Activities: Concerned committees submit budgets for the activities. Sports material and stationery are purchased in bulk.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. WORKSHOP ON "IPR - PATENTS & DESIGNS FILING"

The IQAC organised an online Workshop on "IPR - Patents & Designs Filing" on 17 October, 2022, in association with Rajiv Gandhi National Institute for Intellectual Property Management, Nagpur. The Workshop was intended to shed light on the basics of IPR and deliberate upon allied issues. It was also aimed at educating the aspiring researchers and innovators with the practical knowledge of IPR with respect to the crux of copyright and copyright infringement.

Mrs. Pooja Vishal Maulikar - Group 'A' Gazetted Officer working in Central Government Office under the Patent Office, Ministry of Commerce & Industry - was the Resource Person of the Workshop. She shared her scholarly comments on far-reaching impact of IPR on various walks of human life. This workshop was attended by 256 teachers, researchers, and students across the nation.

1. SHARDA & DNYANESHWAR STTE LEVEL DEBATING COMPETITIONS

The Sharda and Dnyaneshwar competitions are conducted annually. They are jointly held by the Junior and Senior Wings of the college. The entire staff of the college works hand in hand for the success of the event. Various committees are formed. This year, the competitions were organised with more energy and enthusiasm.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://sardacollege.org/wp-content/uploads/2024/02/IPR-Workshop-17.10.2022.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Academic Planning and Execution

The IQAC's contribution in the teaching and learning process is concerned with preparation and execution of the Academic Calendar. This calendar is prepared at the beginning of every academic year.

It is inclusive and comprehensive. The heads of all departments are advised to prepare their departmental plans in accordance with the academic calendar. From time to time, the IQAC monitors the teaching process and learning process through formal/ informal interaction with teachers as well as students. Students record their feedback on the teaching-learning process through online Satisfaction Survey. It is forwarded to the IQAC.

2. Teacher Evaluation

The IQAC evaluates every teacher's API form at the end of academic year. On this occasion, the teachers are asked to present supporting documents as proof to the academic work carried out by them. Wherever necessary, they are instructed to make required changes in the method of teaching by applying ICT for effective transmission of knowledge and information. Students' opinions about teachers and their ways of teaching, the curricular and co-curricular activities in progress in the institution, overall facilities they avail on the college campus, etc. are paid attention to and necessary action is taken in proper direction.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://sardacollege.org/wp-content/uploads/2024/02/Academic-Year-2022-23.pdf |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://sardacollege.org/wp-content/uploads/2024/02/College-Annual-Reports-2017-22.pdf |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. **Safety and Security:** Security cameras are installed for safety and security of everyone in and around the campus. In all, 20 cameras have been installed in campus. The Committee for Prevention of Sexual Harassment of Women meets at regular intervals. There are complaint drop boxes at various places. The helpline numbers of Police Station have been displayed in the front side. They are easily visible. The Nirbhaya cell of the local police visits the campus almost every day.

2. **Inclusive Representation of Female Faculty Members in all Core Committees:** Females surpass the male in almost all the spheres of operation in our institution. They play a crucial role in all the policy making bodies including the College Development Committee, Internal Quality Assurance Cell, Criterion-wise Committees, and Examination Committee. Women hold decision making positions in the institution. At present, a lady heads the administration and academic activities on the college campus in the capacity of Principal.

3. **Mentoring and Counselling:** Mentoring and counselling is done as a routine practice. The Mentors are in constant touch with their mentee students. They provide timely help to the students as and when required. Counselling is provided for stress-related issues concerned with personal life.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | http://sardacollege.org/wp-content/uploads/2024/02/Annual-Gender-Plan-Action_2022-23.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://sardacollege.org/wp-content/uploads/2024/02/Women-Facilities.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: To keep campus green n clean ,Pedal-pushed dustbins are provided to all departments. The support staff has been assigned the duty of picking up the garbage and categorize it carefully. Especially during the pandemic situation, all possible efforts were taken to keep the college campus clean and hygienic. Campus was sanitized at frequent intervals. Excessive use of plastic items was discouraged. Wet waste or biodegradable waste generated in campus are composted and used as fertilizers for college garden. Composting facility is available for managing biodegradable /horticulture waste. As a gesture to reuse paper, one sided blank papers are used to print notices, record attendance or obtain feedback for various purpose.

Liquid Waste Management: Liquid waste generated from various labs in the diluted form is circulated in the college garden which is chemical free. The liquid waste of the Chemistry lab is disposed off according to the standard procedures so that it does not come in

contact with the outer environment.

E-Waste Management: it is attentive that E waste is generated in a minimal amount. Unused CPU and other electronic devices are used by the students of Electronics to study internal circuits for hands on training. Sustainability/ Energy Preservation Initiatives

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1.???? ???? ??????????- 8th Nov 2023 , our students gifted Diwali Celebration kit forSnehalaya atSnehalaya Pratisad Kendra, Lendkar mala, Ahmednagar.

2.KNOW YOUR HEALTH : A) Free Hemoglobin Check-up Campaign for all girls and ladies staff on the Occasion of Navaratri, 29th Sep 2022: Our institution, along with Jankalyan Blood Bank, Nalegaon Ahmednagar, organized Free Haemoglobin Check-up Campaign for women on the occasion of Navaratri, 29th Sep 2022. This programme had a noble intention to make the women aware of their Haemoglobin deficiency, if any, and orient them on their health issues. This campaign received a considerable response.

3. CLEAN AND GREEN CAMPUS INITIATIVE: The Clean and Green campaign aims to protect and care for the environment by engaging the college students. The institution organized Campus and Classroom clean day, campus cleaning day initiative. Under this program, the college staff and Program Officers encourage their students to reuse the products such as one sided paper and thereby pass on a message in tune with the SGD 2030 Agenda. The NCC cadets, NSS volunteers, Earn and Learn Scheme participants, and students of our college participate in this ambitious drive. Under this activity, students enthusiastically clean the college campus and also participatein the planation programme.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At the start of first semester, the orientation programme orients students about the constitutional obligations: values, rights, duties and responsibilities of citizens. All students are required to sign Undertakings when they join the institute.

Constitution Day: Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.

Celebration of National Festivals: Our Institute every year celebrates Republic Day, Maharashtra Day and Independence Day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme. NCC parade is the main attraction on these days.

Blood Donation Camp: institute organizes a blood donation camp in association with local blood bank. The NSS and NCC units take lead to make this program successful. Students are sensitized on the importance of blood donation and are encouraged to participate in saving the life of their brothers and sisters, irrespective of caste and class; region and religion!

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://sardacollege.org/wp-content/uploads/2024/02/C35-Report-of-Rashtriy-Ekata-Din-report.pdf |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sr.No

CommemorativeDay

Birth and Death/ Martyrdom Anniversary

1

Mahatma Gandhi

2 October - 30 January

2

Lal Bahadur Shastri

2 October - 11 January

3

Babasaheb Ambedkar

14 April - 6 December

4

Savitribai Phule

3 January - 10 March

5

Mahatma Jyotirao Phule

11 April - 28 November

6

Swami Vivekananda

12 January

7

Sardar Vallbhbhai Patel

31 October

8

Chatrapati Shivaji Maharaj

19 February

9

Marathi Bhasha Din

27 February

10

Hindi Bhasha Din

14 September

11

Constitutional Day

26 November

12

Mathematics Day (Birth Anniversary of Mathematician Srinivasa Ramanujan)

22 December

13

World Environment Day

5 June

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Clean n Green Campus

Objectives: 1. To raise awareness among students about environmental

issues.

2. To encourage students to keep their surrounding clean and green.

Context: Increase in pollution has given birth to many health-related problems. This program was one modest step towards minimizing the pollution.

Practice: The NCC cadets, NSS volunteers and students actively participated in this program. Playground and classroom was cleaned by students. **Evidence of Success:** The entire campus was visibly clean and green.

Problems Encountered and Resource Required: Maintain cleanness in the classrooms and greenery on the playground throughout the year.

2) Sustenance of Reading Culture through 'Best Library User Award' -

Objectives:

- To sustain reading culture on the college campus.

- To empower the students to achieve core competencies and face the global challenges.

Context: Reading is a time-tested technique to attain a person's mental and emotional growth. Inculcating the habit of reading is essential for the development of critical thinking skills.

Practice: The academic library of the institution organises various activities include Book Exhibition, Reading Inspiration Day etc. 'Best Library User Award' is conferred upon the student on the basis of certain pre-determined parameters. Highest library usage as reflected in the Daily Attendance Register.

Problem: Students from Marathi medium avoided borrowing books in English

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://sardacollege.org/wp-content/uploads/2024/02/Best-Practices.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sports: It's all about Determination and Pride!

our students Pranita Soman got Chhatrapatti award and SPPU Yuva Gaurav for 2023-24

The Vision and Mission statements of the institution finds their true reflection in its operation: Arise, awake, and stop not till the goal is achieved! It is sport that awakens and inspires an individual to take tireless efforts till goal is achieved. Sports have a huge impact on education. Sports contribute to a sense of belonging. Social and communication abilities students obtain help in their future professions and relationships Coaches also teach students about the detrimental effects of drugs in sports. student can achieve his/her objectives through discipline. Sports teach how to manage their time, maintained Health-Regular physical activity boosts energy levels. Sports are Character Building Traits which increase Self-confidence, selfesteem as well as manage emotions. Pranita Soman win bronze medal in cycling competition organized in Ahemdabad National Game(9 Oct 2022). She was also selected for MTB asian Championship, Koria. Our Boys Kho-Kho team win Ahmednagar zonal match.(13 Oct 2022).Sajari Pardeshiwas selected for the University divisional rope Mallakhamba tournament.Suyog Wagh won gold model in West Zone University Tournament.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The IQAC prepared the tentative academic calendar for AY 2022-23 as per the then regulations set by the SPPU in consultation with the Principal and departmental heads. The academic year begun with the process of admissions wherein the admission committees were set up for the proper guidance of the students. The timetabling committees prepared the timetables. The previous year's were analyzed by the departments and the performance analysis was conveyed to the IQAC. Google class-rooms, you-tube videos, ppts for certain topics enriched the learning experience in a greater way. The whatsapp groups along with the google classrooms were used as platforms for the students' interactions with the teachers. The questionnaires were mainly supplied to the students to give a rigorous practice to important topics. Students' continuous evaluation was done through internal exams, orals, seminars and surprise tests using quizzory, testmoz, google forms etc. Students were also given assignments frequently. Staff participated in the paper setting process. Students completed their respective projects. Lastly feedback on curriculum was collected from students, parents, alumni, and employers. It was analysed in the IQAC and discussed with the departments.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://sardacollege.org/wp-content/uploads/2024/02/Students-Satisfaction-Survey-.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar takes care of all the activities in the college along with the conduct of internal evaluation although all the departments are given liberty for using appropriate methods of evaluation. The programmes run in the college are all based on choice based credit system and adhere continuous internal

evaluation. The projects, practicals, ppt presentations used for teaching. Due to health and other issues if few students could not attempt the tests in scheduled time, they were allowed to reappear for the rescheduled exams. In the year 2022-23 both the odd and even semester exams were conducted physically in the college. For internal evaluations it was then possible to have presentation sessions, orals, group activities, assignments, seminars. The earn and learn scheme was implemented as per the government guidelines. Career guidance lectures were organized departmentwise. A special lecture was conducted on anti-ragging and sexual awareness. Students were given demonstrations on how to register complaints, if there are any. On the occasion of 'Azadi ka Amrut Mahostav' the College organised awareness program on Intellectual Property Rights.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://sardacollege.org/wp-content/uploads/2024/02/Career-Counselling-by-Ajay-Chavhan-Germany-2.pdf |

| | |
|---|----------------------------|
| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | A. All of the above |
|---|----------------------------|

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

44

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum of Commerce department at M.Com-Sem-I titled as 'Business Ethics and Professional Values' , tries to raise the students' general awareness on the ethical dilemmas at work place. It presents the concept of Corporate Social Responsibility and explore its relevance to ethical obligations and ethical ideals present in the relationship between employers and employees. The course enables student to develop their own considered judgment about issues in Business Ethics. Political Science subject at SYBA and TYBA have a unit on 'Feminism' that emphasized on Gender and Gender equality. The emphasis is given on human values throughout the courses under UG and PG. The languages Marathi, Hindi and English also have prose and poetry focussing on human values, gender and environment. The Microbiology subject has special touch to environmental issues. The students of second years of all the programs have to complete a project on Environment preservation and related issues. This course is mandatory for all programs. Thus the institution integrates the crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

155

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

| | |
|--|---------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|--|---------------------|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | http://sardacollege.org/wp-content/uploads/2024/02/Student-Feedback-Analysi-22-23.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| URL for feedback report | Nil |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2353

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1290

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admission, the statements of the marks of the admitted students are analysed in order to find out their weak and strong areas. Interaction in the class serves as a tool to detect this speed. Each teacher is allotted a specific number of students for mentoring. The purpose of these sessions is to establish a rapport with them and to check the overall improvement of the students. Counseling Sessions are conducted by the college with the aim of understanding the learning levels of the students. Students are encouraged to participate in various competitions according to their interests. Remedial classes are arranged to boost the confidence of the slow learners and improve their performance. The content is carefully designed keeping in view the capacity, requirements, educational, and experience levels of the students. Audio-visual aids are used to provide a unique experience to slow learners while grasping the content. To generate interest and confidence in slow learners, stress is laid on the effective use of art, music, and drama. To cater to the hunger for knowledge among the advanced learners, a hyperlink titled UGC E Resources is displayed on the homepage of our institutional website. SWAYAM Courseslink is also displayed at the same place.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2353 | 25 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various teaching methods are employed in the class, keeping the learner at the focal point. Role playing is practiced to enhance communicative competence as a part of experiential and participatory learning. Interactive teaching helps to solve the students' problems. Subject-related films are screened; PPTs and 'You Tube' clips are shown. Students prepare case studies, research projects, and field assignments. Role-playing helps to understand the role of business executives and the skills required to execute such a role. Over and above the university's prescribed syllabus, certain activities are carried out in order to increase the students' employability. These activities include courses emphasising Communicative English, Communication Skills, Presentation Skills, Soft Skills, Group Discussion skills, interviews, etiquette, etc. Problem-solving methods are employed both at individual and group levels. Remedial coaching is provided to students for subjects like English, mathematics, chemistry, and accounting where their percentage of passing is quite low. As a part of experiential as well as participative learning, students are asked to make presentations, followed by question-and-answer sessions. The institutional repository (IR) of the institution is available on its website. It is a rich collection of study material and useful resources in the form of PowerPoint presentations prepared by the staff.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The student is kept at the centre of the lesson through the use of a variety of teaching techniques. In immersive and participatory learning, role playing is used to improve communication abilities. The issues of the pupils are resolved

through interactive instruction. Films about the subject are played, along with PPTs and YouTube snippets. Case studies, research projects, and field assignments are all prepared by students. Role-playing exercises aid in comprehending the duties of business leaders and the abilities necessary to carry them out. Some activities are carried out outside of the university-mandated curriculum to improve the students' employability. Courses stressing communicative English, communication skills, presentation skills, soft skills, group discussion skills, interviews, etiquette, etc. are some of these activities. Methods for addressing problems are used in both individual and group settings. Students that have a low passing rate in disciplines like English, mathematics, chemistry, and accounting are given remedial tutoring. On the institution's website, you may access the Institutional Repository (IR). It is a comprehensive collection of educational materials and practical tools in the form of staff-prepared PowerPoint presentations. The use of projectors by teachers to provide multimedia information and images and to encourage group activities has shown to be beneficial

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

| 2.4 - Teacher Profile and Quality | |
|--|---------------------------|
| 2.4.1 - Number of full time teachers against sanctioned posts during the year | |
| 27 | |
| File Description | Documents |
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |
| 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count) | |
| 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year | |
| 21 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |
| 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year) | |
| 2.4.3.1 - Total experience of full-time teachers | |
| 573 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of students is transparent, and continuous assessment is carried out semester-wise for CBCS pattern courses (2019 Evaluation Pattern). Assessment of students is done as prescribed by S. P. Pune University directives through regular term-end exams, repeater term end exams, practical exams, class tests, presentations, assignments, etc. Our college maintains an academic calendar for every academic year, which consists of plans for internal assessment. Written exams, class tests, presentations, quizzes, group discussions, etc. are methods of assessment for CBCS courses like MCom and FY (2019 PATTERN), which come under concurrent evaluation. Evaluation schedules are discussed and finalised in department meetings, although every faculty member has the liberty to decide their internal assessment activities. The same is communicated to students through timetables and schedules well in advance. Department-wise, internal assessment and transparency are maintained at all times. In the event that some of the students fail or get very low marks in the internal evaluation, they are given a chance to improve their grade / score by receiving additional assignments, tutorials, or a re-examination. This ensures robustness in the internal assessment of students. Thus, the institute has a proper and objective mechanism to ensure that the internal assessment is transparent and robust in terms of frequency and variety.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Usual grievances of students before the examination are non-receipt of hall-ticket required to give examinations or wrong entries in hall tickets, etc. In either case, grievances are communicated to the University Examination Section and resolved at the earliest. In certain instances, technical errors in question papers are rectified during the examination itself upon receiving them from the examination section or the Chairman of Paper Setters. Resolution of grievances is time bound and increases the efficiency of the examination system. After

Results: If a student has a grievance regarding marks received in particular courses, s/he has the right to apply for revaluation and reassessment of papers. The institute collects the revaluation and reassessment application form and forwards it to the university for necessary action. In cases of evaluation, marks given on paper are rechecked and totaled. During re-assessment, the paper is re-checked thoroughly. In both cases, changes are communicated to students within the given time frame.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programme and course outcomes help the students learn the basic concepts and understand the fundamentals of the subjects that they apply to in their graduation and post-graduation programmes at all faculties. The available courses encourage the students to study diverse ideologies, their roots, and the guiding concepts behind them. The POs, COs, and PSOs are created so that students from all backgrounds may study in a thorough manner. The procedure was continually scrutinised, and IQAC ultimately gave its approval. Communication and display mechanisms: All stakeholders can view POs, PSOs, and COs on the institutes' website. The department head, senior faculty, and department faculty reviewed the amended PSOs and POs and provided their analyses and opinions.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://sardacollege.org/wp-content/uploads/2024/02/UG-PG-Programme-Outcomes.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme and course outcomes help the students learn the basic concepts and understand the fundamentals of the subjects that they apply to in their graduation and post-graduation programmes at all faculties. The students learn the skill of interpreting, analysing, classifying, and applying the class learnings in the most effective practical mode. The courses offered make the students learn about various ideologies, their origins, and the principles on which they are based. The POs, COs, and PSOs are designed in such a way that there is 360 degree comprehensive learning for students of varied backgrounds. The process was continuously monitored and finally approved by IQAC. Mechanisms of communication and display: POs, PSOs, and COs are displayed for all stakeholders at the following locations: Institutes' website. The head of the department, senior faculty, and department faculty analysed and expressed their opinions on the revised PSOs and POs. The main motto behind this is knowledge learning, skill learning, and value learning.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

465

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sardacollege.org/wp-content/uploads/2024/02/Students-Satisfaction-Survey-.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

12

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An 'Academic Research Committee (ARC)' is formed in the college. A central library and the departmental infrastructure provided supports the ambience of research. The central library provides facilities for online resources like the Inflibnet subscription and DELNET, NLIST databases that make available resources such as journals and e-books. Such supportive measures have resulted in a sizeable number of publications in peer-reviewed journals and UGC care journals. In addition to that, the well-defined performance appraisal system of the university assists quality teaching, research and administrative skills. We also have students participating in competitions like Avishkar Research Project organised by the Savitribai Phule Pune University which encourage the spirit of research. The institute encourages faculties to submit the proposals to various government and non-governmental funding agencies . We benefit from the well-defined research promotion policy in place comprising of shortterm projects, completion of PhDs, publishing research findings in quality journals, etc. The two departments which have doctoral research centres granted by the university play a major role in maintaining the environment of research in the institute. These centres receive good response by emerging researchers as their number of admissions every year show. They organise workshops on Research Methodology, and on academic writings.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

06

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community by the college for sensitizing students to social issues, and for their holistic development. As part of these extension activities, cadets of Pemraj Sarda College, Ahmednagar planted around 700 saplings near Ahmednagar Fort. Sixty NCC cadets took part in the endeavour. NCC of Pemraj Sarda College organized Tiranga Cycle Rally on 10th August 2022. The aim of the rally was to celebrate Azadi ka Amrit Mahostav. The rally not only inculcated spirit of patriotism among cadets but also it encouraged to reflect on Indian freedom movement. The NCC unit also organised Bicycle Rally from the College to Salabat Khan's Tomb (Chandbibi Mahal) on 29th Nov 2022. The aim of the rally was to spread awareness among cadets about the benefits of cycling as vehicle to protect environment. These activities encouraged student participation in the activities organised in general through out other curricular and co-curricular activities also. This was the impact of that we observed.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

630

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response - The college has augmented its Infrastructure with green campus spread over an area of 8093.71 sq mt. & total built up area of campus is 66,85,07.77 sq mt viz; include main building with administrative block, adequate classrooms, departments, central library, reading room, science laboratories, computing equipments, research centres, staff rooms, IQAC, NCC, NSS Training and placement office, restrooms, conference hall, seminar hall, girls hostel, guest house, ramps for the physically challenged students. The college has 30 classrooms to conduct regular classes as well as used for conducting remedial coaching, certificate courses, mentoring sessions, departmental meeting, various competitions, annual and semester examinations, book exhibitions, soft skill training programme for the school children and competitive exam centre. All the laboratories has fully equipped with advanced equipments in order to meet their own requirements for carrying out academic and research works. The college has 127 computers (with internet facility), OHP LCD projectors & printers to each department for effective ICT enabled teaching and learning. All the departments and computer labs are connected with 100 mbps bandwidth. College has made available advanced language laboratory with interactive language lab software. The girls hostel is provided with mess, pure drinking water, washrooms, solar hot water system, UPS, daily newspaper, film club & reading hall.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sardacollege.org/wp-content/uploads/2024/02/Smart-Classrooms-Seminar-Halls.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response - The Department of physical education and sports was established in 1962 with excellent sports facilities and fully equipped gym khana, fitness zone to develop their skills and be mentally and physically fit along with academics. The college has maintained playground for cricket, football, kho kho, volley ball, handball, one basket ball court. The college has established gymnasium hall and separate gym facility in the premises of girls hostel. The sports department has a yoga centre with a built up area of 1800 sq. ft. Indoor games facilities like table tennis, chess, carom, boxing, power lifting, fitness bicycle. College has multipurpose hall for cultural programmes, debates, elocution competitions, quiz competitions, exhibitions, etc. In college campus open stage facility is used for the celebrations of Independence day, Republic day and organization of annual social gathering and prize distribution ceremony etc. Open stage in the premises of girls hostel is used to celebrate hostel day, Ganesh festival and Organization of various cultural activities. An audio-visual hall is provided for screening motivational films through film club for students. Students are given training in all sports games to take part in inter collegiate, inter zonal, inter university, state, national and international level competition.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sardacollege.org/wp-content/uploads/2024/03/Sports-Facilities.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://sardacollege.org/wp-content/uploads/2024/02/Smart-Classrooms-Seminar-Halls.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7,04,475

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response: Yes

Library is fully automated by using integrated library management system known as SOUL 2.0 Software, designed and developed by the INFLIBNET Centre, Gandhinagar, Ahmedabad, Gujrat. It is a user-friendly software developed to work under client -server environment. The modules covered in SOUL 2.0 software are Acquisition, Circulation, Serials Control, OPAC and Administration. The salient features of this software are member

information issue , return, book reservation, minimal data entry, stock verification, write-off, lost and paid, data base backup, bar code support and online help.

Name of the ILMS Software

Nature of automation

(fully or partially)

Version

Year of automation

SOUL 2.0

Fully

2.0

2017

DSpace Digital Library Software

Fully

6.3

2022

User Tracking System

Fully

3.0

2022

The details of PC's are as follows:

Sr. No.

Particulars of Work

Number of PC's

1

Thinkserver TS 150

01

2

Library Web OPAC for Readers

01

3

Circulation of Books

04

4

Administrative work

03

5

Knowledge resource centre for using database

10

6

DSpace as a digital repository for our library

01

7

User tracking system

01

Total PC's

21

The present library collection is 55695 books, 09 national and international journals, 3345 back issue journals bound volumes, CD/DVDs/Video cassettes 446 and other library resources. Issue, return of books has been done by SOUL 2.0 software and Web OPAC facility is provided to users.

Library is having independent website. Its URL is <https://psclibrary1962.wixsite.com/sardacollegelibrary>.

File description:

- Upload any additional information pdf 4.2.1
- <https://psclibrary1962.wixsite.com/sardacollegelibrary>

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://psclibrary1962.wixsite.com/sardacollegelibrary |

| | |
|--|-------------------------------|
| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above |
|--|-------------------------------|

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7,05,346.50

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded its IT facilities including the internet connection bandwidth from 50 Mbps to 100 Mbps with a campus Wi-Fi facility, updated its IT facilities with increasing the number of computers, printers, scanners, interactive LCD projectors, Xerox machines, online admission process, dynamic website, and various software's. The teaching and learning process is enhanced through incorporating ICT tools and e-resources such as DELNET, INFLIBNET, online courses, CD's and Video lectures. The students, teachers and non-teaching staff are also encouraged to use various academic and administrative software's such as Vriddhi, Latex and Skylab etc. IT facilities Wi-Fi with the date of updation & nature of updation.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

121

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

36,42,346

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The administrative authorities carries out overall supervision for smooth functioning of college campus viz; includes proper availability of black boards, lighting and furniture in classrooms & invarious laboratories, departments etc. are taken

care by these committees. Maintenance work like washrooms cleaning, plumbing, RO water facilities, water tanks, electric work, computer labs, equipments, furniture's, fire extinguishers, botanical garden etc are maintained on daily basis through contract services. NSS & NCC students helps in maintaining and cleaning of college campus. Each departmental laboratory is having lab assistant and lab attendant. Library committee takes care of the library matters and smooth functioning. Sports committee has responsibility of the creation and maintenance of sports facilities. The college has signed following contracts for maintaining and utilizing physical facilities:

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

303

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

| File Description | Documents |
|---|---------------------------|
| Link to Institutional website | Nil |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

524

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

524

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|--|-------------------------------------|
| <p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p> | <p>B. Any 3 of the above</p> |
|--|-------------------------------------|

| File Description | Documents |
|--|--|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <p style="text-align: center;">View File</p> |
| Upload any additional information | <p style="text-align: center;">No File Uploaded</p> |
| Details of student grievances including sexual harassment and ragging cases | <p style="text-align: center;">View File</p> |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

09

| File Description | Documents |
|--|--|
| Self-attested list of students placed | <p style="text-align: center;">View File</p> |
| Upload any additional information | <p style="text-align: center;">No File Uploaded</p> |
| Details of student placement during the year (Data Template) | <p style="text-align: center;">View File</p> |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

90

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year the formation of the student council is done as per the specified format of the SPPU's guidelines. Usually, the class toppers are appointed as the class representative [CR] of that respective class. Most of the time girl students are toppers there is no bias regarding gender. However, since the pandemic the student council has not been formed. The SPPU is planning to change the formation of student council. Till now they have not yet issued new guidelines, so this student council was not formed this year.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association - 2022-23

28-04-2023

The alumni association of Pemraj Sarda College Ahmednagar organized a meet on Sunday, 23 of April in 2023. It was a grand success to have 700 past students around the campus. The event was inaugurated in the hands Mr. Makarand Kulkarni. He said the past students must form a forum to help the society. The prestigious alumni, former MLA, Mr. Bhanudas Murkute also visited the meet. The actress Mrs. Pallavi Vyavhare also attended the meet apart from her busy schedule.

The President of HSM Shirish Modak, Chairman Adv. Anant Phadnis, Secretary Mr. Sanjay Jashi, Chairman of Junior college Committee Mr. Sumatilal Kothari, Advisor Mr. Ajit Bora, Mrs. Jyoti Kulkarni participated in the event. The Principal Dr. Maheshwari Gavit, vice Principal Prof Milind Deshpande, Registrar Mr. Ashok Aseri, the chairman of the Alumni Association Committee Dr. Suprabha Kulkarni, the members Dr. Prof. Madhuri Dixit, Prof. Chanchal Mattu, Prof. Manisha Kapare, Prof. Nandlal Gayke, Prof. Shubham Garje, took efforts for the best conduct of the event. Prof. Aparna Naik and Prof. Pratik Mahajan anchored the event and Prof. Aparna Dharmadhikari proposed vote of thanks.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

| | |
|---|----------------------|
| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|----------------------|

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

- 'ॐ विद्यायाः शक्तिः' (True Learning Leads to Liberation!)

The college envisages the future of the nation in the enlightenment and empowerment of the youths from the weaker sections of the society. Their holistic progress is the ultimate goal of this institution. The fact worth mention is that the percentage of the students from the "drown-trodden" communities (SC, ST, and VJNT) is around 15% while that of the female students is nearly 40%.

Mission:

- 'ॐ शान्तिः शान्तिः शान्तिः' (Arise, awake, and stop not till the goal is reached!)

The shlok is a call for propagation of the message of peace and blessings. "Awake" denotes the awakening of one's real nature and the consequent ushering in of prosperity. "Arise" is a passionate call for national awakening to obtain political freedom for the country from colonialism, and to not to "stop" until the "goal"

is achieved. This is essential in the social, economic, and political fields.

Pemraj Sarda College is committed to its mission and is marching towards its accomplishment. The college has taken strenuous efforts to awaken the students, to make them aware of their aim in life and has motivated them not to halt till their aim is achieved

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://sardacollege.org/wp-content/uploads/2024/02/Vision-Mission.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Central Assessment Programme (CAP) for UG and PG

The University Examinations (April/ May, 2023) were delayed due to the extended schedule in the previous years, owing to the Corona pandemic. In order to declare their results within time and begin the new academic year immediately thereafter, Savitribai Phule Pune University decentralised the assessment of both UG and PG programmes at the district levels. Our institution was given the responsibility to execute the CAP for B Sc programme. Simultaneously, we had to carry out the assessment of first and second year UG programmes taught in the college.

The Principal, in consultation with the teaching and non-teaching staff, carefully chalked out the time-bound strategy of the CAP. Two committees, headed by the College Examination Officer and CAP Deputy Director, were constituted. The Vice Principal, Registrar and Librarian reinforced them. Letters of Appointments were issued online to the Examiners and Moderators from HEIs across the district. Adequate infrastructural set-up and technological assistance was provided to the participants thanks to the consent and cooperation of the Management. There was continuous follow up and meticulous monitoring at different levels to ensure the quality and confidentiality of the work. This mutual trust and teamwork worked wonders.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Activity: Successful Induction of Certificate Courses in German and Japanese

The Perspective Plan of Pemraj Sarda College includes the following:

- Qualitative and Quantitative Growth:

The institution is committed to attain qualitative as well as quantitative growth by way of induction of new courses in tune with the job market. Following is one of the means to realise this goal stated therein:

“Induction of new courses imparting skill development, vocational training and entrepreneurship building”

As a step towards its fulfilment, Certificate Courses of two months’ duration were initiated in the institution. These Courses were introduced in Collaboration with Tokyo Institute and Deutsch Academy. The admissions to these programmes started in the academic year, 2022-23. They received a decent response.

Another goal statement that finds its place in the Perspective Plan is:

- Strengthening and Expansion of Existing Infrastructure:

We are looking forward to significant strengthening, expansion and enhancement of existing infrastructure as well as Student Support Services in the years to come. For this, the institution seeks help of government funding agencies such as UGC, University, and RUSA along with alumni and well-wishers.

Consequently, our institution successfully applied for a funding of Rs. 5, 79, 05, 200 under the PM-USHA 2.0 Scheme.

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College adheres to an established Code of Conduct for all stake-holders as under:

- The Governing Council of Hind Seva Mandal plays a vital role in the development of Pemraj Sarda College.
- The Chairman of the Mandal also acts as the Chairperson of the Senior College Committee.
- The College Development Committee (CDC) is the apex body of in the college headed by the Chairman. The Principal of the college is the Member Secretary of this Committee. The Committee comprises of elected representatives from the teaching and non-teaching staff along with the IQAC Coordinator.
- The CDC looks after the smooth functioning of the college and follows the rules and regulations of the UGC, State Govt., and University.
- The Principal is appointed by the Management as per UGC norms and is approved by Savitribai Phule Pune University for five years' tenure.
- Principal is the full time academic and administrative officer of the college.He supervises the curricular/co-curricular/extra-curricular activities in the college.
- The Vice Principal assists the Principal.
- The Heads of the Departments monitor the Departmental activities.
- Librarian and the Director of Physical Education are assigned

with co-curricular and extra-curricular activities.

- The Coordinators of various Committees and NCCC/NSS officers carry out their responsibilities.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sardacollege.org/adminstration/ |
| Link to Organogram of the institution webpage | https://sardacollege.org/wp-content/uploads/2024/02/Organogram.pdf |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are different welfare measures available for teaching and non-teaching staff at the institutional level. The Hind Seva Mandal's Employees' Cooperative Credit Society comprises of the teaching and non-teaching staff of Pemraj Sarada College. This Society provides short term, medium term as well as long term loans to the employees. In addition, emergency loans and educational loans are also offered to the members. The Society runs MSKUS (Writing off the Outstanding Loan of the Deceased Member) Scheme, which has been a great relief and support to the members' families. After approval, the employees are benefitted

from the General Provident Fund. They can opt for Public Provident Fund on their own. The amount of monthly premiums of the life insurance of the employees is directly deducted from their salary and transferred to the concerned agencies (like LIC), if the employee chooses this option. Most importantly, emergency medical help is provided to every employee, on review of the situation. The parent institution, Hind Seva Mandal, also extends generous help of every kind, whenever asked for. As a part of the welfare initiative, the wards of the staff are admitted to the college at a nominal amount, waiving off his/her entire tuition fees.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC's contribution in the teaching and learning process is mainly concerned with the preparation and execution of the Academic Calendar. This calendar is prepared at the beginning of every academic year. It is inclusive and comprehensive. The heads

of all departments are advised to prepare their departmental plans in accordance with the Academic Calendar. From time to time, the IQAC monitors the teaching process and learning process through formal/ informal interaction with teachers as well as students.

The IQAC evaluates every teacher's Annual Performance Indicator (API) form at the end of academic year. This form has been designed by the University in tune to the UGC Regulations and Amendments implemented from time to time. At this juncture, the teacher is required to present supporting documents as proof to the curricular/co-curricular/extra-curricular contribution extended by him/her. Wherever necessary, s/he is instructed to make certain changes in the method of teaching by applying relevant ICT for effective transmission of knowledge and information.

The performance of the non-teaching staff is monitored by the Principal, in assistance with the Vice Principal and Registrar. Every year, a Confidential Report of each non-teaching employee is generated. It includes objective evaluation of his/her performance throughout the year.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external financial audits were carried out during the year for settling audit objections.

Internal Audit:

The Management Body of Hind Seva Mandal have appointed M/s. A. S. Gurjar & Co. as Internal Auditor. They are responsible to carry out the regular audit of Pemraj Sarda College. The Internal auditors examine each financial activity thoroughly and suggest proper actions for corrections, if there are any. The Principal takes action as per the suggestions given by the auditor. The

Books of Accounts and Vouchers and other statements are examined yearly. The same practice was followed in the year 2022-23.

External Audit:

The External Audit is periodically conducted as per the suitability of the Joint Director of Education, Government Auditor and the Office of Auditor General, Bombay. The audit of Karmaveer Bhaurao Patil Earn and Learn Scheme, National Service Scheme and other schemes run by the Board of Student Development is done by the External Auditor appointed by Savitribai Phule Pune University. For this purpose, the University organises District Level Camps every year. The Audit of these schemes for the financial/ academic year 2022-23 was done successfully as per set procedure specified by the respective authorities from time to time.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Generation:

Tuition Fees: The College follows the regulations of Savitribai

Phule Pune University with respect to the tuition fees.

Funding Agencies:

The Research Committee encourages staff members to apply for funds under various Research Projects.

NSS, NCC, and Board of Students' Development send proposals to obtain funds from the University.

Maintenance of Accounts:

Separate accounts for aided and unaided courses are maintained by the office.

Resource Utilization:

Heads of Departments apply to the Principal for funds to carry out the departmental activities.

Salary: The salary of staff appointed for non-grant courses is disbursed through the funds generated from such courses.

Augmentation of Infrastructure: Provisions for infrastructural development are made by the parent institution.

Centralized Purchase: Purchase Committee asks for requirements from all the departments, negotiates with sellers and dealers, and makes due recommendations.

Repairs and Maintenance: The College follows a time-tested policy for recurring repairs and maintenance.

Library Expenditures: Library is upgraded from time to time. Addition of text and reference books is done in tune with the curriculum.

Laboratory Expenses: Purchase Committee orders Consumables and Equipment based on requirement.

Co-Curricular and Extra-Curricular Activities: Concerned committees submit budgets for the activities. Sports material and stationery are purchased in bulk.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. WORKSHOP ON "IPR - PATENTS & DESIGNS FILING"

The IQAC organised an online Workshop on "IPR - Patents & Designs Filing" on 17 October, 2022, in association with Rajiv Gandhi National Institute for Intellectual Property Management, Nagpur. The Workshop was intended to shed light on the basics of IPR and deliberate upon allied issues. It was also aimed at educating the aspiring researchers and innovators with the practical knowledge of IPR with respect to the crux of copyright and copyright infringement.

Mrs. Pooja Vishal Maulikar - Group 'A' Gazetted Officer working in Central Government Office under the Patent Office, Ministry of Commerce & Industry - was the Resource Person of the Workshop. She shared her scholarly comments on far-reaching impact of IPR on various walks of human life. This workshop was attended by 256 teachers, researchers, and students across the nation.

1. SHARDA & DNYANESHWAR STTE LEVEL DEBATING COMPETITIONS

The Sharda and Dnyaneshwar competitions are conducted annually. They are jointly held by the Junior and Senior Wings of the college. The entire staff of the college works hand in hand for the success of the event. Various committees are formed. This year, the competitions were organised with more energy and enthusiasm.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://sardacollege.org/wp-content/uploads/2024/02/IPR-Workshop-17.10.2022.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Academic Planning and Execution

The IQAC's contribution in the teaching and learning process is concerned with preparation and execution of the Academic Calendar. This calendar is prepared at the beginning of every academic year. It is inclusive and comprehensive. The heads of all departments are advised to prepare their departmental plans in accordance with the academic calendar. From time to time, the IQAC monitors the teaching process and learning process through formal/ informal interaction with teachers as well as students. Students record their feedback on the teaching-learning process through online Satisfaction Survey. It is forwarded to the IQAC.

2. Teacher Evaluation

The IQAC evaluates every teacher's API form at the end of academic year. On this occasion, the teachers are asked to present supporting documents as proof to the academic work carried out by them. Wherever necessary, they are instructed to make required changes in the method of teaching by applying ICT for effective transmission of knowledge and information. Students' opinions about teachers and their ways of teaching, the curricular and co-curricular activities in progress in the institution, overall facilities they avail on the college campus, etc. are paid attention to and necessary action is taken in proper direction.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://sardacollege.org/wp-content/uploads/2024/02/Academic-Year-2022-23.pdf |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality

D. Any 1 of the above

audit recognized by state, national or international agencies (ISO Certification, NBA)

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://sardacollege.org/wp-content/uploads/2024/02/College-Annual-Reports-2017-22.pdf |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Safety and Security: Security cameras are installed for safety and security of everyone in and around the campus. In all, 20 cameras have been installed in campus. The Committee for Prevention of Sexual Harassment of Women meets at regular intervals. There are complaint drop boxes at various places. The helpline numbers of Police Station have been displayed in the front side. They are easily visible. The Nirbhaya cell of the local police visits the campus almost every day.

2. Inclusive Representation of Female Faculty Members in all Core Committees: Females surpass the male in almost all the spheres of operation in our institution. They play a crucial role in all the policy making bodies including the College Development Committee, Internal Quality Assurance Cell, Criterion-wise Committees, and Examination Committee. Women hold decision making positions in the institution. At present, a lady heads the administration and academic activities on the college campus in the capacity of Principal.

3. Mentoring and Counselling: Mentoring and counselling is done as a routine practice. The Mentors are in constant touch with their mentee students. They provide timely help to the students as and when required. Counselling is provided for stress-related issues concerned with personal life.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | http://sardacollege.org/wp-content/uploads/2024/02/Annual-Gender-Plan-Action_2022-23.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://sardacollege.org/wp-content/uploads/2024/02/Women-Facilities.pdf |

| | |
|--|------------------------------|
| 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | B. Any 3 of the above |
|--|------------------------------|

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: To keep campus green n clean ,Pedal-pushed dustbins are provided to all departments. The support staff has been assigned the duty of picking up the garbage and categorize it carefully. Especially during the pandemic situation, all possible efforts were taken to keep the college campus clean and hygienic. Campus was sanitized at frequent intervals. Excessive use of plastic items was discouraged. Wet waste or biodegradable waste generated in campus are composted and used as fertilizers for college garden. Composting facility is available for managing biodegradable /horticulture waste. As a gesture to reuse paper, one sided blank papers are used to print notices, record attendance or obtain feedback for various purpose.

Liquid Waste Management: Liquid waste generated from various labs in the diluted form is circulated in the college garden which is

chemical free. The liquid waste of the Chemistry lab is disposed off according to the standard procedures so that it does not come in contact with the outer environment.

E-Waste Management: it is attentive that E waste is generated in a minimal amount. Unused CPU and other electronic devices are used by the students of Electronics to study internal circuits for hands on training. Sustainability/ Energy Preservation Initiatives

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1.???? ???? ??????????- 8th Nov 2023 , our students gifted Diwali Celebration kit forSnehalaya atSnehalaya Pratisad Kendra, Lendkar mala, Ahmednagar.

2.KNOW YOUR HEALTH : A) Free Hemoglobin Check-up Campaign for all girls and ladies staff on the Occasion of Navaratri, 29th Sep 2022: Our institution, along with Jankalyan Blood Bank, Nalegaon Ahmednagar, organized Free Haemoglobin Check-up Campaign for women on the occasion of Navaratri, 29th Sep 2022. This programme had a noble intention to make the women aware of their Haemoglobin deficiency, if any, and orient them on their health issues. This campaign received a considerable response.

3. CLEAN AND GREEN CAMPUS INITIATIVE: The Clean and Green campaign aims to protect and care for the environment by engaging the college students. The institution organized Campus and Classroom clean day, campus cleaning day initiative. Under this program, the college staff and Program Officers encourage their students to reuse the products such as one sided paper and thereby pass on a message in tune with the SGD 2030 Agenda. The NCC cadets, NSS volunteers, Earn and Learn Scheme participants, and students of our college participate in this ambitious drive. Under this activity, students enthusiastically clean the college campus and also participatein the planation programme.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At the start of first semester, the orientation programme orients students about the constitutional obligations: values, rights, duties and responsibilities of citizens. All students are required to sign Undertakings when they join the institute.

Constitution Day: Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.

Celebration of National Festivals: Our Institute every year celebrates Republic Day, Maharashtra Day and Independence Day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme. NCC parade is the main attraction on these days.

Blood Donation Camp: institute organizes a blood donation camp in association with local blood bank. The NSS and NCC units take lead to make this program successful. Students are sensitized on the importance of blood donation and are encouraged to participate in saving the life of their brothers and sisters, irrespective of caste and class; region and religion!

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://sardacollege.org/wp-content/uploads/2024/02/C35-Report-of-Rashtriy-Ekata-Din-report.pdf |
| Any other relevant information | Nil |

| | |
|--|------------------------------|
| <p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p> | <p>C. Any 2 of the above</p> |
|--|------------------------------|

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

| |
|--|
| <p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> |
| <p>Sr.No</p> <p>CommemorativeDay</p> <p>Birth and Death/ Martyrdom Anniversary</p> <p>1</p> <p>Mahatma Gandhi</p> |

2 October - 30 January

2

Lal Bahadur Shastri

2 October - 11 January

3

Babasaheb Ambedkar

14 April - 6 December

4

Savitribai Phule

3 January - 10 March

5

Mahatma Jyotirao Phule

11 April - 28 November

6

Swami Vivekananda

12 January

7

Sardar Vallbhbhai Patel

31 October

8

Chatrapati Shivaji Maharaj

19 February

9

Marathi Bhasha Din

27 February

10

Hindi Bhasha Din

14 September

11

Constitutional Day

26 November

12

Mathematics Day (Birth Anniversary of Mathematician Srinivasa Ramanujan)

22 December

13

World Environment Day

5 June

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Clean n Green Campus

Objectives: 1. To raise awareness among students about environmental issues.

2. To encourage students to keep their surrounding clean and green.

Context: Increase in pollution has given birth to many health-related problems. This program was one modest step towards minimizing the pollution.

Practice: The NCC cadets, NSS volunteers and students actively participated in this program. Playground and classroom was cleaned by students. Evidence of Success: The entire campus was visibly clean and green.

Problems Encountered and Resource Required: Maintain cleanness in the classrooms and greenery on the playground throughout the year.

2) Sustenance of Reading Culture through 'Best Library User Award' -

Objectives: • To sustain reading culture on the college campus.

• To empower the students to achieve core competencies and face the global challenges.

Context: Reading is a time-tested technique to attain a person's mental and emotional growth. Inculcating the habit of reading is essential for the development of critical thinking skills.

Practice: The academic library of the institution organises various activities include Book Exhibition, Reading Inspiration Day etc. 'Best Library User Award' is conferred upon the student on the basis of certain pre-determined parameters: Highest library usage as reflected in the Daily Attendance Register.

Problem: Students from Marathi medium avoided borrowing books in English

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://sardacollege.org/wp-content/uploads/2024/02/Best-Practices.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sports: It's all about Determination and Pride!

our students Pranita Soman got Chhatrapatti award and SPPU Yuva Gaurav for 2023-24

The Vision and Mission statements of the institution finds their true reflection in its operation: Arise, awake, and stop not till the goal is achieved! It is sport that awakens and inspires an individual to take tireless efforts till goal is achieved. Sports have a huge impact on education. Sports contribute to a sense of belonging. Social and communication abilities students obtain help in their future professions and relationships Coaches also teach students about the detrimental effects of drugs in sports. student can achieve his/her objectives through discipline. Sports teach how to manage their time, maintained Health-Regular physical activity boosts energy levels. Sports are Character Building Traits which increase Self-confidence, selfesteem as well as manage emotions. Pranita Soman win bronze medal in cycling competition organized in Ahemdabad National Game(9 Oct 2022). She was also selected for MTB asian Championship, Korla. Our Boys Kho-Kho team win Ahmednagar zonal match.(13 Oct 2022).Sajari Pardeshiwas selected for the University divisional rope Mallakhamba tournament.Suyog Wagh won gold medal in West Zone University Tournament.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

- Modernization of more class rooms to e-classrooms using ICT tools

- TO STRENGTHEN COACHING FOR COMPETITIVE EXAMINATIONS: A considerable number of our students are preparing for various competitive examinations. To facilitate their efforts, the college proposes to take this coaching to the next level in order to get desired outcomes

- . • TO CARRY ON PROMOTING ENVIRONMENT FRIENDLY ACTIVITIES ON THE CAMPUS: The college is committed to promote many more green practices such as rainwater harvesting, setting up unconventional energy sources, plantation and preservation of trees, minimum use of plastic, LED fixtures, etc.on the campus.

- TO RETAIN THE INSTITUTIONAL IDENTITY AS THE PATRONAGE OF DRAMA AND SPORTS: All the stakeholders of the institution unanimously believe that the distinct identity it had gained over the years should be retained forever. From this perspective, all the possible efforts have been taken to support and promote variuos cultural activities - mainly drama - and sports on the college campus.