

ACTION TAKEN REPORT (2015-16)

No	Resolution	Execution
1.	<p>The IQAC should verify and validate the proposals of teachers to be promoted through the Career Advancement Scheme (CAS) from Stage I to II, II to III and III to IV. (AGP 6000 to 7000, 7000 to 8000 and 8000 to 9000)</p>	<p>The IQAC verified and validated the proposals of ten teachers to be promoted through the Career Advancement Scheme (CAS) from Stage I to II, II to III and III to IV.</p>
2.	<p>Students from nearby colleges should be involved in the annual activities.</p>	<p>Partial execution was made viz. students' participation in the Debating Competition and Book Review Competition.</p>
3.	<p>Outside resource persons should be invited to interact with the students.</p>	<p>Resource Persons from other colleges, institutes and related to various fields were invited by all departments to enlighten and interact with the students.</p>
4.	<p>At least one curricular/ co-curricular/ extra-curricular activity should be organised by every department in a semester.</p>	<p>These activities were organised by every department in each semester.</p>
5.	<p>At least one subject related Certificate Course should be run by each department. In special cases, the courses shall be jointly hosted by two or more departments.</p>	<p>Subject-related Certificate Courses were run by most of the departments.</p>
6.	<p>Wherever applicable, the focus of the courses shall be on imparting</p>	<p>The Heads of the Departments were directed to design and run a course, if</p>

	Vocational Training to the students.	possible, with a specific focus on Vocational Training.
7.	Special committees should be constituted at the earliest to organize the District CAS Camp. Each committee shall be assigned specific duties and responsibilities. They shall be coordinated by the IQAC.	Special committees were constituted to organize the District CAS Camp. Each committee was assigned specific duties and responsibilities. They were coordinated by the IQAC.
8.	The AQARs for the Years 2013-14 & 2014-15 be submitted to the NAAC online at the earliest.	The AQARs for the Years 2013-14 & 2014-15 were submitted to the NAAC online in March, 2016.
9.	Meetings with Alumni, Student and Parent should be called before the end of the academic year.	Alumni, Student and Parent Meetings were called before the end of the academic year.
10	There should be an Exit Meeting of the entire staff preferably on 29 th April. Those teachers who presented their research papers abroad should share their experiences with others in the meeting.	The Exit Meeting of the entire staff was called on 29 th April. Two teachers (Dr. D. G. Ranade and Ms. M. M. Dixit) who presented their research papers abroad shared their experiences with others in the meeting.


Co-Ordinator

Internal Quality Assurance Cell (IQAC)
Pemraj Sarda College, Ahmednagar-414003




PRINCIPAL
Pemraj Sarda College
Ahmednagar

ACTION TAKEN REPORT (2016-17)

No	Resolution	Execution
1.	The Academic Calendar for the year 2016-17 shall be finalized with due additions and it will be implemented with effect from 1 st July, 2016.	The Academic Calendar for the year 2016-17 was finalized and implemented with effect from 1 st July, 2016.
2.	Two clubs namely <i>Left handers' Club</i> and <i>Reading Club</i> shall be in operation in the college the same year. The college library shall support the Readers' Club.	The two clubs were brought into operation in the college the same year. The college library supported the Readers' Club.
3.	A formal MoU shall be signed between Pemraj Sarda College and Plus Foundation for mutual benefit and development. The college shall offer its resources to the foundation for carrying its activities on prior request.	A formal MoU was signed between Pemraj Sarda College and Plus Foundation for mutual benefit and development. The college offered its resources to the foundation for carrying its activities on prior request. The Foundation provided pool of voluntary expert speakers.
4.	The Annual Report for the year 2015-16 should be sent to the university within the stipulated time limit.	The Annual Report for the year 2015-16 was sent to the university within the stipulated time limit.
5.	Dr. Ratna S. Waghmare and Mr. Rajendra R. Kumbhar shall appear for the CAS Camp. They will be provided necessary guidance and help from the IQAC and the office.	Dr. Ratna S. Waghmare and Mr. Rajendra R. Kumbhar appeared for the CAS Camp. They were provided necessary guidance and help from the IQAC and the office.

6.	The AQAR for the academic year 2015-16 should be sent to the NAAC on approval by the Local Management Committee (LMC).	The AQAR for the academic year 2015-16 was sent to the NAAC on approval by the Local Management Committee (LMC).
7.	<p>A national level interdisciplinary conference shall be organized on 6th & 7th February, 2017.</p> <p>The IQAC shall coordinate the event in association with various departments.</p> <p>The selected papers published in the conference shall be published in the UGC listed journal with Impact Factor.</p> <p>Committees shall be formed in order to conduct the activity in smooth and successful manner.</p>	<p>The national level interdisciplinary conference was organized on 6th & 7th February, 2017.</p> <p>The IQAC coordinated the event in association with various departments.</p> <p>The selected papers published in the conference were published in <i>Vidya Warta</i> the UGC listed journal with Impact Factor.</p> <p>Committees were formed in order to conduct the activity in smooth and successful manner.</p>
8.	It was decided to hold the meetings with the parents, alumni and the teaching as well as non-teaching staff to prepare the roadmap of the institution and collection of feedback on the functioning of the institution.	The meetings with the parents, alumni and the teaching as well as non-teaching staff were called to prepare the roadmap of the institution and collection of feedback on the functioning of the institution.
9.	<p>It was decided that the members on the IQAC shall work for a period of two more years except Mr. R. L. Deshmukh who shall be replaced by Mr. S. S. Deshmukh and Dr. D. G. Ranade shall be taken over by Dr. S. R. Medhe.</p> <p>It was also decided that Mr. Mahesh Ghodke (District Treasury Officer), the</p>	<p>The tenure of the members on the IQAC was extended for a period of two more years.</p> <p>Mr. R. L. Deshmukh was replaced by Mr. S. S. Deshmukh and Dr. D. G. Ranade was taken over by Dr. S. R. Medhe.</p> <p>Mr. Mahesh Ghodke (District Treasury</p>

alumni of the institution shall be invited to join the IQAC and Ms. Sayali Pawar, a student from S. Y. B. A. shall be included in the IQAC as Student Nominee.	Officer), the alumni of the institution was invited to join the IQAC and Ms. Sayali Pawar, a student from S. Y. B. A. was included in the IQAC as Student Nominee.
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Co-Ordinator

Internal Quality Assurance Cell (IQAC)
Pemraj Sarda College, Ahmednagar-414003



PRINCIPAL
Pemraj Sarda College
Ahmednagar

ACTION TAKEN REPORT (2017-18)

No	Resolution	Execution
1.	The Academic Calendar for the year 2017-18 shall be in force at the earliest.	The Academic Calendar for the year 2017-18 was immediately in force.
2.	The Annual Report should be prepared and submitted to the Savitribai Phule Pune University online within the stipulated time.	The Annual Report was prepared and submitted to the Savitribai Phule Pune University online within the stipulated time.
3.	Criterion-wise Committees should be formed for satisfactory compliance and effective execution of the NAAC parameters.	Seven Criterion-wise Committees were formed for satisfactory compliance and effective execution of the NAAC parameters.
4.	The Criterion head will call separate meetings with the other members in the committee and allot the work of data collection among them. They will approach the concerned departments/committees (Statutory & Non-statutory) prior to submission of their report to the IQAC.	The Criterion heads called separate meetings with the other members in the committee and allotted the work of data collection among them. They approached the concerned departments/committees (Statutory & Non-statutory).
5.	The Revised RAF shall be studied carefully and due preparation shall be made accordingly.	The Revised RAF was studied carefully and due preparation was made accordingly.
6.	A special meeting with the Chairperson (SCC) should be arranged in the next week to discuss the challenges faced and resources required in view of the collection of	Meeting with the Chairperson (SCC) was arranged immediately to discuss the challenges faced and resources required in view of the collection of data for SSR preparation and Peer Team

	data for SSR preparation and Peer Team presentation.	presentation.
7.	A uniform plan of action should be prepared by the Coordinators in consultation with one another for smooth and speedy discharge of their duties.	A uniform plan of action was prepared by the Coordinators in consultation with one another for smooth and speedy discharge of their duties.
8.	Every department shall prepare the PO, PSO and CO and the same shall be submitted to the IQAC by the end of the academic year through the HoD. The exhaustive list of the same shall be displayed on the institutional website.	Every department prepared the PO, PSO and CO and the same were submitted to the IQAC through the HoD. The exhaustive list of the same was displayed on the institutional website.
9.	The Code of Conduct for the stakeholders shall be prepared in tune with the UGC Regulations. The existing Code shall be translated into English and will be displayed on the institutional website.	The Code of Conduct for the stakeholders was prepared in tune with the UGC Regulations. The existing Code was translated into English and it was displayed on the institutional website.
10	The IIQA should be uploaded when the window reopens in November – December. The necessary preparation (data collection and presentation) should be done well in advance. Expert guidance should be sought in this direction.	The IIQA was kept ready for submission. The necessary preparation (data collection and presentation) was made. Expert guidance was sought in this direction.
11	The proposals of the teachers eligible for promotion from Stage III to IV	The proposals of three teachers eligible for promotion from Stage III to IV were

	should be verified and forwarded to the University through proper channel.	verified and forwarded to the University through proper channel.
12	The existing Green Practices should be strengthened in a systematic and planned way.	The existing Green Practices were duly strengthened.
13	<p>It was decided that each department should be directed to submit a proposal to the BCUD to organize seminars and conferences.</p> <p>The activities of Yoga and Meditation Centre should be regularized with the help of the experts in the concerned field.</p> <p>More activities on Gender Sensitization should be arranged on and off the campus. The English Language Lab should be set up on priority basis.</p> <p>The infrastructural growth should be fast-tracked in view of the impending NAAC visit.</p> <p>A special CDC meeting should be called to review and speed up the infrastructural growth of the college campus in June - July, 2018.</p>	<p>Each department was directed to submit a proposal to the BCUD to organize seminars and conferences.</p> <p>The activities of Yoga and Meditation Centre were regularized with the help of the experts in the concerned field.</p> <p>Activities on Gender Sensitization were arranged on and off the campus.</p> <p>The English Language Lab was set up.</p> <p>The infrastructural growth was fast-tracked in view of the impending NAAC visit.</p> <p>A special CDC meeting was called to review and speed up the infrastructural growth of the college campus.</p>


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Internal Quality Assurance Cell (IQAC)
Pemraj Sarda College, Ahmednagar-414003




PRINCIPAL
Pemraj Sarda College
Ahmednagar

ACTION TAKEN REPORT (2018-19)

No	Resolution	Execution
1.	The Academic Calendar for the year 2018-19 should be implemented in letter and spirit with immediate effect.	The Academic Calendar for the year 2018-19 was implemented at its best.
2.	Immediate action should be taken to restart T. Y. B. Sc. in Botany.	T. Y. B. Sc. in Botany was restarted successfully.
3.	A detailed planning of curricular, co-curricular and extracurricular activities should be made at the department as well as committee level. The activity should be documented properly and publicized widely.	Planning of curricular, co-curricular and extracurricular activities was made at the department as well as committee level. The activities were documented properly and publicized widely.
4.	Annual Quality Assurance Reports for the years 2016-17 & 2017-18 should be submitted to the NAAC after consent by the CDC.	Annual Quality Assurance Reports for the years 2016-17 & 2017-18 were submitted to the NAAC after consent by the CDC.
5.	The Annual Report for the year 2017-18 should be submitted to the Savitribai Phule Pune University within stipulated time.	The Annual Report for the year 2017-18 was submitted to the Savitribai Phule Pune University within stipulated time.
6.	An MoU should be signed with 'Jan Shikshan Sansthan, Ahmednagar' on suitable terms.	MoU was not signed with 'Jan Shikshan Sansthan, Ahmednagar' though few courses were run in collaboration.
7.	Development of Botanical Garden	Development of Botanical Garden and

	and Language Lab should be made prior to the next meeting.	Language Lab was made prior to the next meeting.
8.	<i>My Mother in My College</i> activity should be organized in the college at the earliest. This activity should be included in the Academic Calendar from the next year.	<i>My Mother in My College</i> activity was successfully organized in the college. This activity was included in the Academic Calendar of the year 2019-20.
9.	The college shall offer its wholehearted support for the planning and organization of the <i>Voters' Awareness Rising Programme</i> .	The college offered its support for the planning and successful organization of the <i>Voters' Awareness Rising Programme</i> .
10	The Criterion-wise Committee heads will shortly make a presentation in the presence of the Chairperson, HSM to inform him of the preparation for the NAAC.	The Criterion-wise Committee heads made a presentation in the presence of the Chairperson, HSM to inform him of the preparation for the NAAC.
11	The Pay Fixation of the staff should be done as per Seventh Pay Commission on priority basis.	The Pay Fixation of the staff was done as per Seventh Pay Commission on priority basis.
12	The proposals of the teachers due for placement and promotion should be sent to the SPPU in due course of time. The concerned teachers should be directed to keep their files ready.	The proposals of the teachers due for placement and promotion were sent to the SPPU in due course of time. The concerned teachers were directed to keep their files ready.
13	All the faculty members shall be instructed to submit their API forms before the conclusion of the academic year 2018-19.	The faculty members were instructed to submit their API forms before the conclusion of academic year 2018-19.


Co-Ordinator


PRINCIPAL
Bansal Sarada College

ACTION TAKEN REPORT (2019-20)

No	Resolution	Execution
1.	The Academic Calendar for the year 2019-20 should be implemented in letter and spirit with immediate effect.	The Academic Calendar for the year 2019-20 was implemented till the outbreak of the Corona pandemic.
2.	The Annual Report for the year 2018-19 should be submitted to the Savitribai Phule Pune University within stipulated time.	The Annual Report for the year 2018-19 was submitted to the Savitribai Phule Pune University within stipulated time.
3.	Proper planning of curricular, co-curricular and extracurricular activities should be made at the department as well as committee level. The activity should be documented and publicized.	Planning of curricular, co-curricular and extracurricular activities was made. The activities were documented properly and publicized on various social platforms, though the print media did not give them sufficient coverage.
4.	The Examination Committee headed by the CEO Dr. S. M. Nikam should be directed to call a meeting with the staff members in order to orient them regarding the impending changes in the Teaching & Evaluation Pattern due to the advent of Semester System at UG level.	The Examination Committee called a meeting with the staff members and oriented them regarding the impending changes in the Teaching & Evaluation Pattern.
5.	The institution should face the Assessment & Accreditation of NAAC for Cycle III in the year 2019-20.	Despite coordinated efforts taken at every level, the institution could not face the Assessment & Accreditation of NAAC for Cycle III in the year 2019-20 due to sudden outbreak of Corona.

6.	The proposals of the teachers due for placement and promotion should be sent to the SPPU in due course of time. The concerned teachers should be directed to keep their files ready.	The proposals of the teachers due for placement and promotion were sent to the SPPU in due course of time. All the applicants were successfully promoted to the next level.
7.	The IIQA should be filled out in the first week of March, on assurance of the completion of all the requirements for SSR as well as PTV. Simultaneously, the students should be made aware about the nature of the SSS.	The IIQA filling was started and the necessary preparation for SSR as well as PTV was almost complete. The students were also made aware about the nature of the SSS. However, due to the unpredictable circumstances in the wake of countrywide lockdown, the entire process was kept on hold.
8.	Dr. Jyoti P. Bidlan and Dr. Madhuri M. Dixit shall be included as new members in the IQAC. Dr. Jyoti Bidlan will shoulder the responsibility of the NAAC Coordinator.	Dr. Jyoti P. Bidlan and Dr. Madhuri M. Dixit were included as new members in the IQAC. Dr. Jyoti Bidlan accepted the responsibility of the NAAC Coordinator.
9.	The Chairperson, in the capacity of the Principal, will instruct the faculty members to establish contact with the students and their parents, if needed. The teachers will share all the important updates (especially regarding the examinations) with the students via their respective WhatsApp groups. All the possible measures should be taken to keep them away from confusion and depression. They will be advised to follow the UGC	The Chairperson instructed the faculty members to establish contact with the students and their parents, if needed. The teachers shared all the important updates with the students via their respective WhatsApp groups. Necessary measures were taken to keep the students away from confusion and depression. They were advised to follow the UGC Guidelines regarding personal hygiene and social distancing.

	Guidelines regarding personal hygiene and social distancing.	
10	The departments should be advised to carry out innovative and interesting co-curricular as well as extracurricular activities for the benefit of the student community at large.	All the departments were advised to carry out innovative and interesting co-curricular as well as extracurricular activities for the benefit of the student community at large. A number of activities like E Essay Writing & Elocution Competitions, Online Quiz, etc. were carried out by the Departments including Physics, Electronics, English, Hindi, History and Chemistry.



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